

MINUTES OF MEETING	
<b>Meeting Title</b>	<b>Committee Monthly Meeting</b>
<b>Date/Location</b>	1st November 2010 @ Harold's, Bangor
<b>Attendees</b>	Wilson McAlister – WMcA Harold White - HW Gordon Stephens – GS Bill Simpson – BS Helen Baxter – HB Lyle Fleming -LF Greg McCann – GMcC
<b>Apologies</b>	Igor Stefko – IS , Ivan Millar - IM Harry Bell HaB, Wilbert Hollinger WH



Item	Item Details	Action by	Date
	<b>Introduction</b>		
	<i>Minute/notes from previous meeting</i>		
1	These were adopted as accurate.	Info	
2	<i>Allocation of note taker for the meeting</i>  <b>HB</b> suggested that committee members take it in turn to record notes. This was agreed and she volunteered to record this meeting.	Info	
3	<b>Urgent Business</b>  <i>Events</i>  2011 Event Calendar agreed with the suggestion from GS that the first NI series event at Parkanaur should move to a Sunday (Jan 9 <sup>th</sup> ). This was agreed. LVRP was agreed as the location for the NI Score Champs in March. Spring cup 1 was moved from Castlewellan to Hillsborough  Philip Baxter has now organised the WENT programme with volunteers to cover all the night training activities less the Xmas one at Delamont  HW to circulate new programme of events for 2011  GMcC pointed out that a lot of new members had difficulty in finding Cairn Wood on 30 <sup>th</sup> October and requested that event locations should be put on the website. BS agreed to look at putting postcodes to each of our maps and that these could then be used with Multimap by organisers.  WMcA also suggested that Organisers needed to include information about dogs/toilets etc and that there was a proforma to use for this which he will forward to HB  It was agreed that Organisers should be encouraged to use the Info line facility as this was still being accessed by a number of people. This will be included in Organiser training and will also be part of the Electronic Red Book replacement which GS is working on  <i>Other Events</i>  GS is organising 2 x 2 evening Basic REC courses for November to update and		

4	<p>increase club First Aiders. Training will be on consecutive Tues/Wed evenings which may clash with one of the WENT.</p> <p>HB offered to run workshops for Organisers and Planners at WEE level in the hope of covering the 2011 WEE early. These initial courses will then have ‘add on’ training for electronic input and use of the MOO. GS agreed to produce a list of requirements for using the MOO and W McA will forward a Powerpoint with previous information on organising.</p> <p>HB reported that she had not done anything about the Club Social at the end of January as she realised that it clashed with Burns Night and would make it difficult to book the Barn Dance Callers. The date was moved to Mid Feb and she will go ahead with setting it up.</p>		Asp
<b>Important Business</b>			
5	<p><b>Equipment</b></p> <p>GS reported that the equipment agreed for the MOO at the last meeting had been purchased and was now in place (water container/step/kettle/heater). The only remaining item was the generator which is being researched.</p> <p>HW has provided an extra screen to be mounted inside the MOO which will mimic the outside screen and make it easier for organisers to set up properly.</p> <p>It was noted that the box of dibbers had grown a strange fuzz by being left in the MOO. GS reported that the MOO had been returned with everything soaking wet after the last event and that it was unfair to expect the Millars to sort everything out. Organisers need to be more responsible for returning the MOO in a fit state. The committee agreed that it would be helpful if the MOO had some ventilation installed and GS said he would look into this when the larger generator box was being fitted.</p> <p>BS reported that it was possible to get refurbished Netbooks for £200 and laptops for £300. The general feeling of the committee was that the screen was too small on the Netbooks so BS was authorised to purchase 2 laptops from PC World which would allow technical backup. Bonnie and Clyde are to be dumped but Eric will be held as back-up. It was noted that the new computers should not be left in the MOO in the current damp state.</p> <p>HB suggested that the club should purchase some simple base plate and thumb compasses for loan/hire to new members or to established members who would like to try the thumb compass in particular</p>	<p>GS</p> <p>Info</p> <p>GS</p> <p>BS</p> <p>HB</p>	
6	<p><b>Coaching</b></p> <p>Club now has a number of new coaches and it is proposed to run a series of coaching programmes for new seniors and any juniors, in 4 separate areas to get them started. This is based on the questionnaire that was produced. The 4 areas are: Tollymore, Mary Peters Track/Cairn Wood/Hillsborough. Sessions will rotate in each area from Jan- Mar on either Sat or Sun, allowing coaches to identify with an area and not become overloaded.</p> <p>Coaches will be mentored in their delivery and the object will be to produce 10 seniors and 10 juniors to take part in the JK (who would not normally have taken part)</p> <p>There will be a workshop for coaches at end Nov (now early Dec) this is in conjunction with SNI who will attend and give input.</p> <p>Greg reported that the initiative with East Down Athletic Club started well last Sunday. No club coaches turned up to help but hopefully more will for the next</p>		

	session. There a number of potential orienteers in the group and the next session could be much larger (turned out to be 30)		
7	<p><b>Mapping</b></p> <p>Last meeting on mapping produced a number of potential areas to map (points were allocated according to usefulness). No further action has been taken as it is necessary to check access clearance to each area before a mapping contract is issued. Committee members to check the following areas:</p> <p>WH Antrim Technical Park  HB Rowallane  GMcC Campbell College/Donard Wood (Greenhill YMCA)  BS Stormont</p> <p>HB reported that she had checked Tievenadaragh which had been dropped from the list due to reports of 'sudden oak death'. This is in the neighbouring forest of Bohill. BS to check with Forest Service about the amount of Japanese larch in Tievenadarragh as it may have potential</p>		
8	<p><b>Finances</b></p> <p>HaB sent a letter to state that the 2009 accounts were almost complete, the account will be down by approx £4000 instead of up £2000, due to expenses for the Compass Sport Cup, Club Social and Junior Development Programme.</p> <p>Reimbursements for the junior development programme (2009) are sorted out and will be mailed soon.  Junior claims for 2010 are required as soon as possible</p>		
9	<p><b>AOB</b></p> <p>Violet Linton is retiring from organising the club Prize Giving. WMcA will write a letter for thanks for her efforts in the past years.</p> <p>Alan Gartside had produced a potential new club logo on the Cairn Wood map at the weekend. It was felt that some feedback from the Committee would be appreciated. Not all the committee members had seen it but there was some concern at changing the logo when a lot of time and money had been spent in producing the correct standard for the MOO and other merchandise.</p> <p>The committee needs a secretary. GMcC said that there might be a volunteer and he will make enquiries</p>		
	<b>Next meeting 6<sup>th</sup> Dec at Lyle Fleming's house</b>		